

**ALBION MUNICIPAL LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**December 21, 2023, at 4:30 pm**

Ben called the meeting to order at 4:32 pm.

**Roll Call** – Wade Dooley, Ben Rothman, Lois Keefer, Karen Oaks, Director – Hanna Karim

**Minutes from the October 19, 2023, meeting** – Approved with spelling correction. Minutes of November 30, 2023 meeting approved as read.

**Committee Reports:**

**Financial** – Expense and Revenue report reviewed.

**Personnel** – Thank you letter – Hanna asking for ideas for volunteers.

City Council has asked the Board to sign off on Hanna’s hours. Ben (Personnel Committee) will do starting December 30, 2023. Kim will be backup.

**Fundraising** –

Friends of the Library Updates – Paint & Sip Part II – Brought in over \$650.

Walmart Grant – Received another \$2,000. Hanna is asking for letters of support for the library to send in with grant applications.

**Programming** – Librarian’s Report –

**Librarian’s Report** – New chairs and shelving received. Two new featured sections – Adult Sci Fi and banned books feature. New book club being hosted in Heritage Room.

**Unfinished Business** –

- ADA Automatic Door Opener Update – Parts on order.

**New Business** –

- Policy Manual Revision - Review policies for removal. Ben made the motion, 2<sup>nd</sup> by Lois, to remove Policy #22 – History of Library. Carried.
- Janelle Walker with landscaping request – Janelle presented an idea for a flower bed with a drip system and bubble rock. Will need an electrical system. Tabled until next month.

**Special Budget Meeting** – Our budget was reviewed and revised.

Lois made the motion, 2<sup>nd</sup> by Ben, to adjourn the meeting at 6:46 p.m.

The next meeting will be on January 25 at 4:30 pm.

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