

Policies of the Albion Municipal Library and Heritage Center
Section 8 – Library Staff

Policy Section 8.3 - Health Crisis Epidemic Preparedness

1. Library Staff will refer to and adhere by CDC Guidelines in all of the following:
 - a. Protocol for testing positive to *Health Crisis* (virus/flu strain/other)
 - b. Protocol for managing exposure to *Health Crisis*
 - c. Protocol for cleaning & disinfecting library space and its contents will also follow State Library of Iowa guidelines
2. When questions arise to the severity of a health situation, Library Staff will make decisions on-the-side-of-caution. The safety of themselves and others will remain top priority.
3. If it becomes known that an infected person has been on the library premises, library staff will notify public news outlets and social media of the occurrence – including the following information:
 - a. Date of possible exposure
 - b. Reminder for mask-wearing and the use of hand sanitizer
 - c. Library recommendation for one to seek testing – if exposed
 - d. Library recommendation for one to self-quarantine – if exposed
4. Exposed library staff will seek testing and self-quarantine
5. Library site will be thoroughly cleaned and disinfected